

Bytown affiliation process as of 2019

Proposal for Affiliation Rules

The purpose of affiliation, per Hockey Canada, is to provide an opportunity for higher Division or Category Teams to dress the maximum number of Players allowable for a game in accordance with the Playing Rules.

[\(Hockey Canada By-Laws and Regulations, Regulation F, Page 84\).](#)

Affiliation is a game-related process. Players do not need to be affiliated in order to practice with a higher Division or Category team, provided they are duly rostered at the lower Division or Category. Please see your Association's procedures re practicing with higher level teams.

A player who has been granted a transfer out of his/her Residential area, is ineligible to advance to a Team of a Higher Division or Category as an affiliated Player

Teams from different Divisions and/or Categories competing within the same League are not permitted to Affiliate between themselves.

There is no affiliation between IP and Novice levels.

Affiliation between Novice and Atom Levels is only allowed after January 15th and only for players who are 8yrs old as of December 31st of the current season.

The following Hockey Canada rules and regulations apply to District B teams in Competitive and House leagues:

1. Competitive Levels below U18 -
 - a. Competitive teams below U18 shall affiliate within their appropriate District or Association, as defined by District policies, and according to Hockey Canada Regulations. Players may not affiliate outside of their District.
 - b. All Competitive teams shall use the 19-player special affiliation list; two of the affiliates must be Goaltenders.
 - c. Affiliates will be added to the official team roster by the District registrar upon submission of the completed "[Affiliation Permission](#)" form. The affiliate will show on the official roster as "Approved A" **after the District registrar has processed the document and approved the new roster.**
 - d. **AAA Affiliation requests must use the [AAA affiliation document, and follow AAA affiliation approval processes.](#)**
 - e. Once affiliated on the 19-player list, a player **shall** not play as an affiliate with another team **unless his/her affiliation rights have been formally released by the existing affiliating team.**
2. House League -
 - f. House League teams shall affiliate within the residential Association to which they belong.
 - g. All Associations' House League teams shall use the 19-player special affiliation list, two of the affiliates must be goaltenders.
 - h. Affiliates will be added to the official team roster by the District registrar upon submission of the completed "Affiliation Permission" form. The affiliate will show on the official roster as "Approved A", after the District registrar has processed the document and approved the new roster

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- i. Once a player has been placed on a roster as affiliate, that player shall not play as an affiliate with any other team unless the player's affiliation has been released

NOTE: **A new affiliation document** shall be completed by the new team and the player will be released from the original team and placed on the roster by the District registrar. As per "c" above, the player will not show on the roster until approved.

3. Should a player's affiliation rights be transferred to another team in the same division or category, the affiliation game count resets to zero. If the player's affiliation rights are returned to a prior affiliating team, then the game count will revert back to the increment total associated with the prior affiliating team for that player.

For example, Player A is affiliated to Team X and plays 5 games. They are then affiliated to Team Y. The game count resets to zero and begins again. If Player A changes affiliation back to Team X, his game count restarts where it left off, at 5 games played.

It shall be the affiliating team's responsibility to manage the player's affiliation game count and to maintain records (gamesheets) to support the affiliation game count.

4. Skaters may affiliate a maximum of 15 games (HEO decision 2018) with each team. Only regular season and playoff games count towards this total. Goaltenders do not have a limit on the number of affiliated games. The only games that count are regular season or playoff games in which the goalie **participates**, in which case only the actual participation shall be considered as taking part in the game, and such participation shall be **specially noted** on the official game report. (i.e. does not sit as backup for the whole game).
5. The deadline for adding affiliates to any roster is Feb 15 of any given season, except for Midget AAA which has a deadline of Jan. 10 of any given season. Other key dates will still apply (Jan. 10 for player release, and Feb. 10 for final player additions).

Note: Affiliation documents must be signed by all authorized parties prior to submission to the Association registrar. Affiliation documents will be returned to the originators if they contain an unauthorized signature.

The only team official that can sign an affiliation document is the "Head Coach" for both teams. Signature delegation will not be accepted.

The Association Registrar area can only be signed by an **Association Registrar**.

After the document has been signed by all "authorized" parties, the request can then be sent to the Association registrar. The Association registrar may require as much as 48 hours to process, depending on workload.

After the Association registrar (**Competitive registrar for Sting or Ottawa West, or House registrar for House League teams**) has verified that the document is completed, the document is then forwarded to the District registrar to finalize. This process may take up to 48 hours as well, depending on workload (Affiliation documents found to have been signed by a person other than an "Authorized" member will be returned to the applicable Association registrar for correction).

**Authorized signatures are: the 2 head coaches and the applicable Association registrar.
Alternates are not accepted**

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Suspensions obtained while playing as an affiliate shall be served with the member's team unless:

Suspensions obtained during a tournament may be served while at the tournament. **Any remaining games not served at the tournament will be served with the member's team upon return from the tournament. It is the affiliating team coach's responsibility to report all suspensions to the member's team coach.**

All Suspensions obtained at a tournament **shall be reported** to the District B chair as well as the District B discipline member for the BMHL and Competitive divisions.

The suspended affiliate who has received a "timed" suspension shall not take part in games or on-ice activities until the suspension has been fully served.

Variation for Goaltenders

A replacement can be made for an ill or injured goaltender.

The goaltender must come from the member (Association) where the team is registered, and must be registered with a team of a lower division or category, or be a replacement goaltender in accordance with the event technical package (local rules and regulations or tournament rules). Once assigned, the replacement goaltender cannot be replaced by another replacement goaltender unless the former is injured or medically unfit.